



## ADMISSION INFORMATION FOR NON-EU CITIZENS

### Admission documents

Documents required for applying at the FSPAC:

- ✓ [Application form](#) in 2 copies.
- ✓ Personal record with candidate's contact data (correspondence address, phone number, e-mail address) and 2 recent photos + Accommodation form (optional) within the UBB dormitories.
- ✓ High-school graduation diploma or its equivalent – certified copy in the original language and certified translation, at notary public (in Romanian, German, English or French, if the original is not issued in one of these languages).
- ✓ BA diploma or its equivalent – certified copy in the original language and certified translation, at notary public (in Romanian, German, English or French, if the original is not issued in one of these languages).
- ✓ Transcripts of records pertaining to the studies – certified copy or certified translation at notary public (in Romanian, German, English or French, if the original is not issued in one of these languages).
- ✓ Birth certificate – certified copy or certified translation at notary public (in Romanian, German, English or French, if the original is not issued in one of these languages).
- ✓ Passport copy – valid for at least 6 months after the date of issue for the Acceptance Letter.



- ✓ Medical certificate (in Romanian, German, English or French) attesting that the applicant does not suffer from any contagious diseases or any other impairments incompatible with the future profession.
- ✓ Certificate of linguistic competence. Exempted are the candidates coming from states whose official language is the study language of the specialization they have applied for.
- ✓ Receipt attesting the payment of the processing fee (50 EUR – In EUR – account: RO 16 RNCB 0106026604700008, opened at Banca Comercială Română, branch Cluj-Napoca, str. George Barițiu nr. 10-12, RO-400027 Cluj-Napoca, România, SWIFT CODE: RNCBROBU)
- ✓ Before sending the application form, please make sure to check our website (the Admissions section) for possible further changes.

### **Criteria and regulations**

Candidates send their admission documents, via mail, to the Centre for International Cooperation (68, Avram Iancu St, 400083, Cluj-Napoca, Romania).

Contact: Anca Filipovici

Email: [anca.filipovici@ubbcluj.ro](mailto:anca.filipovici@ubbcluj.ro)

Phone: 0040 264 429 762

### **Admission and Tuition Fees**

Non-EU citizens are required to pay an admission fee of 270 EUR, in the following account: RO16RNCB0106026604700008 at Romanian Commercial Bank (BCR), for the Babeş-Bolyai University, fiscal code 4305849, mentioning "admission fee", your name and the destination college (FSPAC).



UNIVERSITATEA BABEŞ-BOLYAI  
TRADIȚIE ȘI EXCELENȚĂ



Facultatea de Științe Politice,  
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Tel.: 0264-43.15.05

Fax: 0264-40.60.54

contact@fspac.ro

www.fspac.ubbcluj.ro

The tuition fee for Non-EU (self-sponsored) students is about 270 EUR/month – paid in advance for a period of 9 or 10 months (in case the curricula envisage the period of practice).

### **Calendar**

Registration period: February 3rd – August 29th 2014

### **Visa application**

Documents for visa application:

- ✓ Acceptance letter (from the Romanian Ministry of National Education)
- ✓ Medical insurance for 6 months
- ✓ Accommodation proof (refers to accommodation before the student receives a place in the university halls)
- ✓ Proof of tax pay (for the 9 or 10 months of study in Romania)

Note: The study visa procedure takes at least 3 weeks. The documents must be entered exactly as required.

### **Admission contact**

#### **College of Political, Administrative and Communication Sciences**

71 General Traian Moșoiu Str.,

400132, Cluj-Napoca, Romania.

Phone number: +40264-431505

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Email: [admission@fspac.ro](mailto:admission@fspac.ro)